

**HARFORD COUNTY PUBLIC LIBRARY
FY 2018 BOARD OF TRUSTEES**

MEETING MINUTES

March 15, 2018

Present: Dwayne Adams, William B. Allen, Alex M. Allman, Kenneth R. Avery, Nancy Brown, Dominic C. Cottone, Judge Susan H. Hazlett, Taryn J. Martin, Alison N. Smith Student Liaison, Durbin Vido, CEO Mary L. Hastler, and Jennifer Button

Absent: County Councilman Curtis Beulah

CALL TO ORDER

Chairperson Alex Allman called the meeting of the Harford County Public Library Board of Trustees to order at 6:31 PM in the Bel Air Library.

CHANGES TO THE AGENDA

There were no Changes to the Agenda.

PRESENTATIONS/RECOGNITIONS

There were no Presentations/Recognitions.

APPROVAL OF MINUTES

MOTION: Motion by Mr. Adams, seconded by Judge Hazlett and approved by unanimous vote to accept the Minutes of the February 15, 2018 Board Meeting.

TREASURER'S REPORT

Mr. Vido read the Treasurer's Report as prepared by Pamela Wockenfuss, Finance Administrator.

Expenditures through the month ended February 2018 were within the FY18 budget. As of February 28, 2018, encumbrances totaled \$430,000 including:

Contracted Services	\$ 33,000
Supplies/Travel	\$ 137,000
Library Materials	\$ 258,000
Furniture and Equipment	\$ <u>2,000</u>
	\$ <u>430,000</u>

There were no questions or comments regarding the Treasurer's Report.

COMMITTEE REPORTS

Budget & Finance Committee - Mr. Vido

The Budget & Finance Committee did not meet.

Executive Committee – Mr. Allman

The Executive Committee did not meet.

Capital Improvements Committee – Mr. Cottone

The Capital Improvements Committee did not meet.

Human Resources Committee – Judge Hazlett

The Human Resources Committee did not meet.

Foundation – Ms. Martin

The Foundation Board did meet and a brief report was included in the Board packet for review. They are working hard on Romancing the Chrome. The Happy Hour theme reveal for this year's Gala was a huge success and included a champagne toast. This year's theme is The Pink Edition, based on The Pink Panther, and the video involves a diamond heist. The Pink Edition video is available on the website at <http://eveninginthestacks.org/>. Sandy & Steve Linkous are honorary Chairs.

Statistics – Daria Parry

In February, circulation was at 283,235 and information reader assistance at 39,035. There were 544 programs with 21,040 attending. There were 114,711 walk-ins and 6,819 drive thru visits. A complete report was included in the Board packet for review.

March 2018 Programming Highlights – Beth LaPenotiere

Multiple branches held successful programs celebrating Black History Month. Aberdeen used the Google Expeditions to explore Martin Luther King, Jr.'s childhood home and town and explored the Tuskegee airbase. Children at Abingdon colored Freedom Quilt squares which they used to decorate the children's area. Fifteen people from all over Harford County went to Edgewood to see Vivian Fisher's presentation of Frederick Douglass, Harriet Tubman, and Francis Harper: 19th Century Freedom Fighters. The annual book dedication from Omega Psi Phi was well attended in Havre de Grace. The audience enjoyed an interesting lecture from this year's author, Peter Byrd about genealogy.

Valentine's Day is always a great programming opportunity. Many branches held "Count the Kisses" contests. Abingdon's Explorer Club saw 19 children make candy heart catapults and Cupid's bow and arrows in a Valentine's themed STEM challenge. Edgewood's Hearts and Crafts program was so popular it was extended an extra half hour. Whole families stayed and made every craft available. Fallston's Zombie Valentine Party was attended by enthusiastic participants ranging in age from pre-school to adult. Activities included Nerf target practice, table tennis, zombie coloring sheets and the green screen featuring zombie backgrounds and props.

We had a successful Winter Reading Program with 5,062 adult participants and 813 teens.

YA Highlights for March 2018 – Alison Smith

In the Valentine month of February, Teens of Harford County showed love for their community, the library, and their fellow students all month long. In Fallston, the Teens got creative loving their branch and community by setting up the meeting room for the branch's Zombie Valentine Party. They created life-sized zombie silhouettes using bulletin board paper and the projector and made creative targets for the Nerf activity. The program was later enjoyed by Fallston community members from children to adults! The Abingdon TAG teens reached out in loving support to their fellow teen students in Parkland, Florida, writing encouraging letters to the students returning to school.

Teens in Aberdeen who love Anime continue to attend the Anime Club, always excited to talk about what they are watching and learn about something new. In February, the teens expanded their tastes when they discussed and watched parts of *Your Name*, a new, award winning animated movie. Many teens chose to check out the copies available at the branch and came back talking about how much they loved the movie, wanting to watch more like it in the future.

Teen librarians throughout the county spread the love of reading to high school students as they went to the local schools for booktalks and Winter Reading promotion. At North Harford High School, librarians shared their current favorite reads with the freshmen and attended the school's book club to make suggestions for books to read the rest of the year. At the Edgewood High School booktalks, 140 students registered for the Winter Reading Program with more than 50% of those students completing by the end of the program!

Chief Executive Officer's Report – Ms. Hastler

Building Projects

Abingdon Library Leaks – Meetings have been held with the County Administrator and County Facilities to review and assess the multitude of documented leaks at the Abingdon Library. A purchaser order was issued to Colimore Thoemke Architects to provide design expertise. Predesign work is underway and the county held a design meeting on September 12 to review project scope and timeline. It is anticipated that the design drawings will be completed winter 2018; award the contract by June 1, 2018, and demolition/construction/replacement begin early October 2018, immediately following the Gala. The Library will be closed for approximately 8-12 weeks.

Abingdon Parking Lot Poles – The base of four parking lot poles have rusted and need replacing. One pole snapped and fell during recent high winds and landed on a truck causing minimal damage. This incident led to the inspection of all the parking lot poles. Three additional poles were discovered to have rusted as well. Those poles have been removed and we are waiting for the replacements to be delivered. The replacement poles will be installed once received.

Jarrettsville Gutters/Sidewalk Repair - Gutters and downspouts have been installed. The next step of the project is to correct the pitch of the sidewalks to ensure proper drainage. The County – Parks and Recreation - has the sidewalk component on their project list and is working with the County's Capital Projects department to secure a vendor. There are two concrete slabs in the rear of the building that have settled causing low spots where water collects and freezes requiring replacement.

Riverside Renovation – Mary and Kathy meet with the County officials and a representative from the shelter to discuss options to reallocate space at the Library's administrative offices. The County, the Shelter and the Library all share the space at 1221-A Brass Mill Road. The shelter is looking to expand to add additional beds for a total of 50. The County is considering relocating their warehouse to allow for the expansion. The Library would benefit from the space utilization study to better align the departments and optimize the space we occupy. The Library team has visited several businesses and nonprofits gathering ideas for the renovation project. Frederick Ward Associates were selected by the group to prepare the design. Planning continues to develop for a more efficient work space.

Edgewood Roof Replacement – The Library received official notice on October 12th of an award of a Maryland State Library Capital Grant in the amount of \$94,000 (53% match) for the replacement of the Edgewood Library Roof in FY 2018. The county will fund the rest of the

cost of the project. The RFP was posted March 9th, a pre-bid meeting is scheduled for March 15th and the bids are due back by March 29th. The project is scheduled to be complete by June 2018.

Fallston – The Fallston branch has experienced ongoing problems with the sewer line that runs from the staff restroom out of the building. The pipe was replaced requiring a 35 feet long trench to be dug through the center of the staff workroom. The work began on December 8th and completed December 20th. Public service was not interrupted. As part of this project, the carpeting was replaced in the staff workrooms, lunchroom, hall and meeting room. The meeting room was also painted. The kitchenette in the meeting room will be replaced with contemporary cabinets in the next few days. The Fallston roof developed many leaks during the recent heavy rains (weekend of February 10th). Temporary measures to catch the water have been installed by the county until permanent repairs can be made. The County is working on preparing an RFP.

Havre de Grace – On January 27th, one of the sprinkler heads under the schooner in Schooner Cove came off causing water to flood the area and then proceeded down to the first floor. Clean up efforts begin immediately. ServPro cleaned, disinfected, and shampooed all the affected areas. The branch was closed for two days, but Schooner Cove was closed for 9 days. We are waiting on delivery of replacement ceiling tiles for the first floor staff work areas. The cost to repair and clean the branch has been submitted to the County Risk Management Department for payment once invoices are received. We are also investigating if the sprinklers under the Ranger Station and inside the schooner crawl space are required. This is the second sprinkler malfunction in these areas. The fire marshal agrees that we can plug two of the four sprinklers in Schooner’s Cove.

Aberdeen Children’s Area Refresh – The Library is currently reviewing drawings to refresh the Aberdeen Children’s area. The refresh would include new shelving, furniture, and carpet. Also under consideration is upgrading the lighting for the space.

Aberdeen Landscaping – The landscaping around the perimeter of the building was removed prior to the window and roof replacement project. The County agreed to replace the landscaping once the roof/window project was complete. We are working with the County develop a plan to replant the landscaping.

Facilities Master Plan – The contract was awarded to HBM Architects, LLC, from Cleveland, OH, and they have extensive experience in Master Planning for several public libraries in Maryland. The kickoff off conference call was held on Wednesday, February 14th, and the library is in the process of data and statistical gathering. The report is scheduled for completion the end of September 2018.

Wage & Comp Study – The RFP was posted on March 7th with applications due by 1 p.m., April 4th.

Women’s Summit – The first annual Women’s Summit was held on March 6 at the Abingdon Library. More than 100 people attended and were inspired by keynote speaker, Deborah Phelps along with our panel of experts and closing keynote speaker. It was a memorable morning and we plan on repeating next year.

Meetings & Presentations – February 2018

- 2/1 Abingdon, Bel Air & Emmorton Community Advisory Board Presentation
- 2/5 Legislative Conference Call
- 2/6 Healthy Harford Budget Review Meeting
- 2/8-2/13 ALA Midwinter Conference
- 2/14 Harford County Meeting

2/20	Maryland Library Day in Annapolis
2/20	YALSA Advocacy video taping for blog
2/21	Harford County Government Meeting
2/21	MLA Program Cost Analysis Task Force Conference Call
2/21	Beyond Limits Board Meeting
2/22	Maryland Arts Day in Annapolis
2/23	Healthy Harford/Healthy Cecil Meeting
2/24	Fox 45 Women’s Summit Interview with Deborah Phelps
2/25	Chamber Legislative Meeting
2/26	Commission for Women Meeting
2/28	The Daily Record Top 100 Judging
2/28	SARC Capital Campaign Meeting

Marketing Report –March 2018

General

- Projects completed by designers: 156
- Social media now up to 5,762 likes!
- Registration the 5th Annual Genealogy Conference opened on February 19 and the event was filled within just a few days. There is also a waiting list, which is also now full. This free, full-day event takes place on Saturday, March 24, at the Bel Air Armory.
- Winter Reading 2018, “Eat. Drink. Read,” concluded March 3. Total registration for this year was 5,889 adults and high school students. Of that number, there were 3,557 people that completed.
- HCPL Women’s Summit took place at the Abingdon Library on March 6 with 86 women participating. The first 70 people who registered received a copy of Deborah Phelps’s book, “A Mother for All Seasons.” The day started with a networking breakfast, catered by Laurrapin, followed by the morning’s keynote speaker Deborah Phelps. After her presentation, Deborah signed books and posed for pictures with attendees. The 2nd part of the event included presentations by Jodi Davis, of The Kelly Group; Laura Henninger, of Henninger & Henninger LLC; The Honorable Susan Hazlett, of the District Court of Harford County; and Suzanne Fischer-Huettner, of The Daily Record. An event survey was sent out and many great reviews have been received, along with some suggestions for next year. Photos are available on the Library’s Facebook page.
- New York Times Best-Selling Author Jeannette Walls will be at the Abingdon Library on Wednesday, April 25, to talk about her book, “The Glass Castle.” The response to this event has been overwhelming and registration for public program filled within a matter of hours! A sold-out VIP Reception, hosted by the Foundation, will start the evening off. Tickets were \$75 and include a meet-and-greet with the author, a hardback copy of her book that may be signed and personalized at the reception, preferred seating for the public program, and hors d’oeuvres along with beer and wine. To date, the March 5 Facebook post announcing this event has reached 16,369 people and resulted in 109 shares.
- The Spring 2018 Headlines & Happenings is now available at the branches. And the H&H process for the Summer edition began this week.
- Marketing recently ordered “Awesome Adventure” luggage tags to promote the Passport Acceptance Facility at the Bel Air Library. “Come in We’re Awesome” car magnets have also been added to Marketing’s giveaway inventory.
- The 2018 Summer Reading Challenge, “Libraries Rock,” will kick-off on Monday, June 18. This year, the HCPL logo was added to the state t-shirt and will be offered for sale at all branches. We are also proud to offer a high-quality SRC bag to all three age groups.

Marketing Campaigns

- Board of Trustees Seeking Student Representative
- Women’s Summit

- 2018 Newbery and Caldecott Winners
- STREAM Open House – Joppa
- 2018 Evening in the Stacks Gala Happy Hour
- 7th Annual Romancing the Chrome
- Earth Day 2018
- Liriodendron Spring Book Talk
- Genealogy Programs
- 2018 Children’s Book Week
- Books on Tap
- 5th Annual Genealogy Conference
- 2018 Film This!
- 2018 Design This!

Outreach

None

Advertising

Print

- Resources to Support Your Path to Excellence; *2018 Transitioning Youth Expo*
- Come in We’re Awesome; *The Daily Record Women’s Leadership Summit*
- HCPL Congratulates; *Women of Tomorrow 2018 Program*

Radio

- Harford’s Edge on WAMD; Show airs from 9-10 on Fridays and repeated on Saturday. The Library is program sponsor.
- Recent guests have included:
 - Kelsey Luchey & Chevonne Francois, SARC
 - Margaret Ferguson & Roxann Redd-Wallace, Campaign 42 African-American History of Harford County Project
 - Denise Dregier & Jordan Williams, Harford Community College
 - Shawn Kros, The Arc Northern Chesapeake Region

Press Releases Distributed

- “Meet the Author Event and Book Signing at Bel Air Library Featuring Author Kerry Dunnington,” February 12
- “Harford County Public Library Offers Fifth Genealogy Conference,” February 19
- “New York Times Best-Selling Author Jeannette Walls Headlines Harford County Public Library Events,” March 5

Recent Articles and Mentions Received

- “Women’s Summit,” *The Bargaineer*, *The Bargaineer* (online), February 9; *The Aegis*, February 14; *Bel Air News & Views*, February 21, 28; *The Aegis*, March 2
- “Kerry Dunnington,” *Citybizlist*, February 12; *Bel Air News & Views*, February 13, 21
- “HCC 60th Anniversary,” *The Bargaineer* (online), February 12; *The Bargaineer* (online), *The Aegis*, March 12
- “Jeannette Walls,” *Patch – Aberdeen, Bel Air, Fallston, Havre de Grace, Harford County Living*, March 5; *Bel Air News & Views*, March 6
- “Genealogy Conference,” *Harford County Living, Bel Air News & Views, Patch – Aberdeen, Bel Air, Fallston, Havre de Grace*, February 19; *The Bargaineer*, March 2; *The Bargaineer* (online), March 6
- “Property Tax Break,” *The Baltimore Sun* (online), *The Aegis* (online), February 22
- “PreventT2,” *The Aegis*, February 23
- “Best of Harford County,” *The Baltimore Sun* (online), *The Aegis* (online), February 25
- “Empty Stocking Thank You,” *The Aegis*, February 28
- “New BA Police Headquarters,” *The Baltimore Sun* (online), *The Aegis* (online), March 12

Cultural Arts Board – February 2018

In February, the Cultural Arts Board created a video message sending a message of congratulations and thanks to the Maryland State Arts Council as they celebrate their 50th year in service to the arts. 2018 marks the 45th year since Harford County Cultural Arts Board was established.

The Board held its annual nomination process for officers, and this month we welcomed a new Chair - Chuck Bowden, Vice-Chair – Amy Riley, and re-elected Mike Scampono to his second one-year term as Secretary.

On February 22nd Jessica Cleaver, Mary Hastler, and Cultural Arts Board members travelled to Annapolis for Maryland Arts Day.

The Cultural Arts Board is selecting a new online software interface for the grant application process. This should streamline the application process and make it more user friendly.

Foundation Report – March 2018

The next meeting of the HCPL Foundation Board of Directors will be March 27, 2018.

Romancing the Chrome

The seventh Annual Romancing the Chrome Car show will take place on Saturday, April 14 (rain date Saturday, April 21). We will once again work in partnership with the Jarrettsville Lions Club. Keene Dodge, Jarrettsville Federal, BE Miller, Jarrettsville Creamery, Armstrong, American Design and Build and Waste Industries have returned as sponsors. This year's event will include family activities such as face painting, story time and a special appearance by Tales! The Bel Air Corvette Club will be providing several volunteers to assist with parking, judging and registration. Harford County Sheriff, Jeffrey Gahler will be presenting and selecting the winner of the Hero's Choice Award.

Meet the Author: Jeannette Walls

The Foundation will be sponsoring the Jeannette Walls program scheduled for Wednesday, April 25 at the Abingdon Branch. The evening starts with a VIP meet-and-great reception from 5:30 to 6:15 p.m. Guests will have the opportunity to meet Walls and receive a hardback copy of her book, which may be signed and personalized at the reception. Opportunities for photos with the author will also be available. Guests will enjoy hors d'oeuvres, beer, wine and soda. Those attending the VIP reception will receive preferred seating during the 7 p.m. presentation. Tickets for this reception are currently sold out.

At 7pm, Walls will do a public presentation at the library. Registration is free for this program and space is currently sold out. The author program and book signing are sponsored by the Harford County Public Library Foundation, Harford County Department of Community Services and Governor's Office for Children. The Foundation is excited to bring this program to the community.

Summer Reading Challenge

The theme for the 2018 Summer Reading Challenge is Libraries Rock! The kick-off will take place Monday, June 18 at the Abingdon and Fallston branches. Kona Ice will join us at both locations and donate 20% of the sales to the Foundation. We have currently raised \$37,000 in sponsorships. Committed sponsors include Wegmans, Aberdeen Iron Birds, Maryland 529, HarCo Federal Credit Union, APGFCU, Rosedale Federal, M&T Bank, Harford Day School, Bel Air Friends, Darlington Friends, Harford Community College, Aberdeen Rotary, Advanced Eye Care and Berardino Family Trust.

14th Annual HCPL Gala

Planning is underway for the 14th Annual Library Gala scheduled for October 13 at the Abingdon Branch. Our first committee meeting was held on Thursday, March 1. We hosted our Gala Kick Off Happy Hour on Tuesday, March 13 at One Eleven Main from 5pm – 7pm in Bel Air. Guests got the first glimpse at the promotional video and enjoyed music by DJ Lovegrove. Chandon sponsored the celebratory toast at the end of the night as we revealed our theme, An Evening in the Stacks: The Pink Edition. This year's gala is themed after the Pink Panther and the disappearance of the pink diamond. Our stunning Pink Diamond Ring raffle ticket sales began at the event. The item was generously donated by Saxon's Diamond Centers and is valued at \$7,950. Tickets are 1 for \$10 and 3 for \$25.

ACTION ITEMS

Personnel Changes – February 2018

Mr. Ross submitted for review and confirmation the following human resources changes for February:

NEW HIRES:

None

PROMOTIONS:

Stef Murphy, Assistant Branch Manager II – Children's Services, Bel Air Branch, 37.5 hours per week has been promoted to the position of Branch Manager I, Havre de Grace Branch, 37.5 hours per week. Effective Date: March 5, 2018.

OTHER CHANGES:

Carly Reighard, Assistant Branch Manager II – Children's Services, Abingdon Branch, 37.5 hours per week will transfer to the position of Assistant Branch Manager II – Children's Services, Bel Air Branch, 37.5 hours per week. Effective Date: April 2, 2018.

Rhovonda Fax, Circulation Manager, Aberdeen Branch, 37.5 hours per week will transfer to the position of Circulation Manager, Joppa Branch, 37.5 hours per week. Effective Date: April 2, 2018.

Melisa Bosse-Karczmar, Circulation Manager, Joppa Branch, 37.5 hours per week will transfer to the position of Circulation Manager, Aberdeen Branch, 37.5 hours per week. Effective Date: April 2, 2018.

RETIREMENTS:

Phyllis Gallagher, Assistant Branch Manager, Whiteford Branch, 37.5 hours per week has announced her retirement effective July 1, 2018. Phyllis has worked at the Library since March 1985 and has worked primarily in children's services over the past 33 years. She began as a Children's Librarian at the Joppa Branch and in October 1991, Phyllis transferred to the Edgewood Branch as Children's Librarian. In March 2004, she was promoted to Assistant Branch Manager – Children's Services at the Abingdon Branch and in August 2017, she transferred to the Whiteford Branch. Phyllis has served on many committees and children's services initiatives with-in the library system as well as statewide.

Kathy Etzel, Circulation Manager I, Jarrettsville Branch, 37.5 hours per week has announced her retirement effective July 1, 2018. Kathy has worked at the Library since April 2006, having served as Circulation Manager at the Jarrettsville Branch.

RESIGNATIONS/TERMINATIONS:

None

DISCIPLINARY ACTIONS:

None

LEAVE OF ABSENCE REQUESTS:

An employee, 37.5 hours per week has requested a medical leave of absence under the FMLA. Start Date: January 5, 2018. Estimated End Date: December 2018

An employee, 37.5 hours per week has requested intermittent medical leave of absence under the FMLA, a Family Member. Start date: January 3, 2018. Estimated End Date: December 31, 2018.

OPEN POSITIONS:

- **Information Technology Director**, Administrative Office, 37.5 hours per week. *Posted internally/externally. Best Consideration Date: January 12, 2018.* Interviews scheduled for March 19, 2018.
- **Assistant Branch Manager I**, Havre de Grace Branch, 37.5 hours per week. *Posted internally/externally. Best Consideration Date: March 12, 2018.*
- **Librarian**, Children's Services, Aberdeen Branch, 37.5 hours per week. *Posted internally/externally. Closing Date: March 12, 2018.*
- **Librarian**, Children's Services, Bel Air Branch, 37.5 hours per week. *Posted internally/externally. Best Consideration Date: March 12, 2018.*
- **Library Associate I/II**, Children's Services, Bel Air Branch, 37.5 hours per week. *Posted internally/externally. Closing Date: March 12, 2018.*
- **Library Associate I/II**, Children's Services, Bel Air Branch, 30 hours per week. *Posted internally/externally. Closing Date: March 12, 2018.*
- **Library Associate I/II**, Children's Services, Bel Air Branch, 20 hours per week. Note: This position was formerly an hourly position at 19 hours per week. Senior Staff added 1 hour in support of staffing needs. *Posted internally/externally. Closing Date: March 12, 2018.*
- **Library Associate I/II**, Teen Services, Joppa Branch, 37.5 hours per week. *Posted internally/externally. Closing Date: March 12, 2018.*
- **Library Assistant II – Circulation**, Aberdeen Branch, 37.5 hours per week. *Posted internally/externally. Closing Date: March 16, 2018.*
- **Assistant Branch Manager II – Children's Services**, Abingdon Branch, 37.5 hours per week. To be posted internally/externally.
- **Page II**, Bel Air Branch, 18 hours per week.
- **Administrative Assistant I**, Administrative Office, 37.5 hours per week. *Assessing position.*
- **Programming Specialist**, Administrative Office, 37.5 hours per week. *Assessing position.*
- **Administration position**, 37.5 hours per week, (previously Manager I - CSC Department). *Assessing needs of the organization prior to filling this position.*
- **Computer Network Technician**, CSC Department, Administrative Office, 37.5 hours per week. *Assessing position.*
- **Specialist III – Web Services**, Administrative Office, 37.5 hours per week. *Assessing position.*
- **Specialist III – Human Resources**, Human Resources Department, Administrative Office, 37.5 hours per week. *Assessing position.*

PAGE STAFF REPORT:

Open Positions (including Substitute Pages):

- Abingdon Branch – 2

- Bel Air – 1
- Norrisville – 1

New Hires: 0

MOTION: Motion by Mr. Adams, seconded by Mr. Cottone, and carried by unanimous vote to approve the personnel changes for February 2018 as presented.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Approve Early Closure of Abingdon Library for Author Event on April 25, 2018 – Ms. Hastler requested that Abingdon Library close at 4:00 PM on Wednesday, April 25, 2018 to allow time to setup for the Author Event featuring Jeannette Walls. There has been significant interest in this sold-out event. If the event is moved offsite in order to allow additional participants, early closure at Abingdon will be deemed unnecessary, and approval rescinded.

MOTION: Motion by Mr. Adams seconded by Dr. Allen and approved by unanimous vote to approve the Early Closure of Abingdon Library for Author Event on April 25, 2018 as presented.

Mr. Allman reminded everyone that nominations for new Officers for the Board (Chairperson, Vice-Chairperson, and Treasurer) would be voted on at next month's meeting. He asked everyone to give some consideration to becoming an officer and requested that Board members send him an email with their nominations for Officers for the Board to be presented at the next meeting in April.

BUSINESS FROM THE CHAIRPERSON

There was no Business From the Chairperson.

BUSINESS FROM BOARD MEMBERS

Ms. Hastler shared that one application has been received in response to the search for a new Student Representative to the HCPL Board of Trustees. The candidate will be interviewed in coming weeks.

Ms. Hastler also shared that as of June 30, 2018 incumbent Trustees Dwayne Adams and Nancy Brown will have served their first five-year terms on the Board and are eligible for reappointment. Dr. William Allen was appointed to fill a vacancy that expires on June 30, 2018 and is eligible for appointment to his first full five-year term. All three Trustees have agreed to continue on the Board and a letter recommending their appointment/reappointment will be sent to the County Executive.

COMMENTS FROM THE PUBLIC

There were no Comments From the Public.

ADJOURNMENT OF PUBLIC MEETING

There being no further comments or questions, the public meeting adjourned at 6:51 PM.