Friends of the Library 12/2/19 11:30 HdeG Library

Attendance:
Debbie Pasco Carol McIntyre Irene Gion Liz Truitt
Carolyn Foley Jim Wasson Lynne Russell Jean Willan
Lois Broshkevitch Beth Behler Pat Hoffman Jeanne Cooper
Nan Shull Nancy Jay John McIntyre Adrienne Barclay
Pat Anderson Jane Freed Harriett Kessler Jaime Reilly

Minutes: Approved

Treasury: $1,386.22 Checking
20,826.47 Savings
20.00 Cash on hand
$22,159.31 Total

Our biggest expenses for this time period were for the Memorial bench and the shipping charges for that bench. ($2,668.61)
Our branch of the PNC bank in Havre de Grace is closing. Jim requested that we switch the account to a bank with a branch in Havre de Grace. He suggested we open an account with the APG Federal Credit Union. Jean moved that we do that, Carolyn seconded the motion and all were in favor of a new account at APG Federal Credit Union.
John suggested that we discuss the possibility of establishing a lifetime membership for the Havre de Grace Friends of the Library. That will be discussed at our February meeting.

Old Business:
1. The bench to honor Linda McIntyre has finally been installed! The plaque that will honor Linda has not yet arrived. John requested that when the plaque arrives and the weather is warmer that we have a ceremony to dedicate the bench.
2. The proceeds from our last used book sale were $5,057.90. This was our second-best result ever. We have not received any money from Discover Books for the left-over books yet. It was brought up that we need to discuss pricing of all items at our February meeting. We also need to discuss the first day procedures (any way to simplify them) and the handling of the money at the end of each day.
3. Debbie asked if the members who are docents on Thursday were willing to resume lobby sales. Those members are no longer willing to man the sales. As a result, there will be no more lobby sales.
4. Winter Funding for library programs and a catalog purchase which had a deadline were both approved via e-mail earlier this fall.
5. Debbie said she is still working with Allen Fair and the books he has at 123 Market Street. If we do a sale all proceeds will come to us.
6. Our Nominations Committee presented the following slate of officers to be voted on at this time: President Liz Truitt Vice President Nan Shull
   Treasurer Jim Wasson Secretary Jean Willan
The entire slate was elected to take office at our February meeting.

120 N. Union Avenue, Havre de Grace 21078
New Business:
1. We received a request to donate money towards the Governor’s Legislative Reception to be held in February. This does elevate the Library community in the eyes of the legislature. John moved we donate $75, Pat seconded and the membership voted in favor of the donation.
2. Our next used book sale will be May 15th through May 23rd. There will be book collections on March 28th at the warehouse and April 25th at the library. Set up for the sale will take place from May 11th through the 14th. Clean-up with the Discover Books pickup and the scouts transfer of tables will be on May 26th.
3. Jamie reported that the banner above the front door broke free during our recent high winds and broke a front window. The window is currently boarded up and waiting for maintenance to replace. Hopefully the banners will all be more securely fastened and this will not happen again. She also informed us that all the extra shelving currently stored in the meeting rooms is scheduled to be transferred to Riverside.
4. Jamie also had two suggestions for our group to purchase. First she suggested that we buy a permanent banner for inside the library to post during our book sales. Jamie will pursue pricing for that. She also suggested that we purchase a safe to store our money during the book sales. Jim agreed to investigate safes.
5. Jaime requested that the procedure for how we fund the library programs be changed. We would still be okaying the totals to be spent but reimbursements for the staff would be quicker and Jim would not need to write checks as often under this new procedure. The funding request for the spring programming was $2960. Lois moved that we change our funded procedure and approve the expenditure of $2960 for the spring programs. Nan seconded and all voted in favor.
6. The Havre de Grace library will be celebrating 60 years as part of the larger Harford County Library system on April 20th. There will be a celebration that evening (similar to an Open House). Jaime hopes to get old photos of the library as well as art work to display for the event.
7. It was then requested that we purchase two Brother sewing machines for the branch to use with STEM programming. The cost (with shipping) will be $550. Harriet moved we agree to the purchase, Nancy seconded and all voted in favor of the purchase.
8. The STEM program could also use a Cricket machine (a cutting device for many different materials). This would also cost $550 which includes an annual subscription to a “maker” bundle. Nan moved we spend the money, John seconded the motion and all voted in favor.
9. Jean Willan announced that we had received a Thank You note from Carolyn Foley for the proclamation made in her honor at the October meeting.

The next meeting will be February 3, 2020 at 11:30 AM in the library meeting room.
There being no further business the meeting was adjourned at 12:50 pm.

Respectfully submitted,
Jean Willan
Secretary

I20 N. Union Avenue, Havre de Grace 21078