Prior to our business meeting we met on the library balcony to dedicate the memorial bench for Linda McIntyre. Debbie Pasco, president during Linda’s membership years, spoke a few words in memory of Linda. John, Linda’s husband, was there to thank the Friends for the recognition of Linda’s service to the group.

Minutes: Approved

Treasury: 

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tr>
<td>Checking</td>
<td>$1,607.23</td>
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<tr>
<td>Savings</td>
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<tr>
<td>Cash on hand</td>
<td>$80.51</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$19,621.98</strong></td>
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</table>

We have spent $50 for book sale signage and $225 for library programming since our last meeting.

We are continuing to update the membership rolls. Please notify Gary Willan if any changes need to be made to your contact information on the list.

Old Business:

1. The library is going to allow us to hold our Book Sale from October 22nd until October 30th. We will have Covid restrictions in place (and listed on our signage). Those include limiting the number of people in the room to 15 and encouraging mask use (all workers will be required to wear masks). Susie suggested we have fans in the room to improve air circulation so the Willans volunteered to bring some in.

2. Also, we are still looking for people to work the book sale. Carol McIntyre is now updating that list so if you have not signed up to work please call her at 410-939-0768.

3. We had a long discussion about our payment procedures and for cash handling by the volunteers. Attached you will find Book Sale Guidelines and the Money Handling Procedures. Jean moved we accept those, Adrienne seconded and they were agreed upon. Those rules will be posted at the check-out table during the sale.

4. We also had a long discussion about opening day procedure when many of the local dealers come through. We agreed that they would only be allowed to bring in one bin for their purchases at a time. When that is full they need to bring it to the check out table and the total for those books will be calculated while they get a second bin and continue shopping. With the 15 person limit we decided to have an hour time limit but that will be at the discretion of the people working the table.

5. The Boy Scouts have agreed to deliver the tables and books to the library on October 15th and return the materials on November 2nd. Debbie will begin set-up at 1 pm on the 16th.
and continue thru the next week at 10am each morning. Any time you can assist is greatly appreciated as we have less time for set-up due to the lack of evening hours at the library.

6. Jennifer Cibelli and her mother, Ruth Jessup, have volunteered their basement for storage of our furniture and pallets. We will not be keeping or storing any books at this time. Discover Books will be picking up all unsold merchandise at 1 pm on November 1st.

7. Nancy Jay and Carol McIntyre investigated buying a storage shed. The city of Havre de Grace would allow us to place it near the Community Center off Quarry Road. Discussion of that was tabled until our next meeting.

8. The Nominating committee put forth names for our 2022 officers. President: Jeanne Cooper and Vice President: Pat Hoffman. Elections will be held at our December 6th meeting.

New Business:
1. HCPL has moved back to outside programming due to the delta variant spike in Covid cases. As a result much of the funding approved at our last meeting was not used.

2. Jamie presented a request for money to create “Take and Make” packs, mostly for September and October. She did request some funds for Teen After Hours night in November with the hope that things will calm down again. Jennifer moved we approve $935 funding for those programs. Nancy seconded the motion and it was approved.

3. It was decided that in December we would hold a business meeting from 11:00 until noon to vote for the 2022 officers and to discuss some of the topics which we tabled at this meeting. That portion of the meeting will be open to the public. At noon we will have a private meeting for members only to have a holiday celebration with shared goodies. We will have a pot-luck lunch as we have done in the past with each person bringing a warm or cold lunch item or a dessert to be shared. Anyone interested can also bring a Secret Santa gift (value $10) to be exchanged at the party.

4. Pat Anderson also mentioned that we should consider doing book sales at Farmer’s Markets or festivals in the future.

The next meeting will be December 6, 2021 at 11:00 AM in the downstairs meeting room. There being no further business the meeting was adjourned at 1:00 pm.

Respectfully submitted,
Jean Willan
Secretary